



Punjab Institute of Contemporary Sciences

2018

Admission Form

Form Sr. No.: ONLINE
 Pay Order No: _____
 Issue Date: _____
 Issuing Bank: _____

FOR DEGREE IN: _____

(For office use only)

(Photograph)

1. FIRST NAME _____ MIDDLE NAME _____ LAST NAME _____
 (BLOCK CAPITALS) (BLOCK CAPITALS) (BLOCK CAPITALS)

2. FATHER'S/GUARDIAN'S NAME _____ 3. FATHER'S/GUARDIAN'S PHONE NO. _____

4. ADDRESS FOR CORRESPONDENCE _____

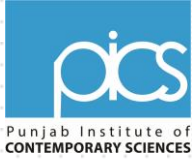
5. PERMANENT ADDRESS _____

6A. EMAIL ADDRESS _____ 6B. MOBILE PHONE NO. _____

7. DATE OF BIRTH _____ Day _____ Month _____ Year _____ Postcode _____

8. PLACE OF BIRTH (City) _____ (Country) _____

9. NATIONALITY: _____



Punjab Institute of Contemporary Sciences

ACADEMIC RECORD

(If you are currently awaiting results, please indicate the probable date of your results)

Level of Education	Name of School, College or University	From mo/yr	To mo/yr	Degree/Certificate	Division/ GPA	Subjects	Marks/ Grade
Secondary				<input type="checkbox"/> Matric <input type="checkbox"/> 'O'level <input type="checkbox"/> Other Specify _____			
Intermediate				<input type="checkbox"/> F.A./F.Sc. <input type="checkbox"/> 'A'level <input type="checkbox"/> Other Specify _____			
Bachelor				<input type="checkbox"/> B.A./B.Sc. <input type="checkbox"/> MBBS <input type="checkbox"/> Other Specify _____			
Post Graduate				<input type="checkbox"/> M.A./M.Sc. <input type="checkbox"/> M.Phil <input type="checkbox"/> Other Specify _____			

CAREER OBJECTIVES

(Please list both your short and long term career objectives)

Checklist of documents to be attached to this Application Form:

1. **Two sets** of Photocopies of all Degrees/Certificates **dually attested** (originals have to be brought at the time of submission of the application form).
2. Certificate(s) of work experience if any.
3. **Eight (8)** copies of recent passport size photographs (4 attested from front side and 4 from backside).
4. Attested copies of candidate's ID card / B Form and I.D Card of father / guardian.
5. NOC (in case of student from boards other than BISE Lahore)

I, the undersigned have read and shall comply with all the rules and regulation overleaf during my stay at PICS.

Signature: _____ Date: _____

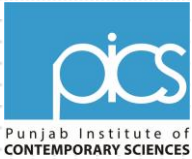


Punjab Institute of Contemporary Sciences

RULES & REGULATIONS AT PICS

All students are prohibited from engaging in conduct resulting in, or leading to, any of the following:

1. Academic dishonesty encompasses all cases of violations of the Institute Policy on Academic Dishonesty by committing, or attempting to commit, academic dishonesty including, but not limited to, cheating, plagiarism, fabrication, facilitating academic dishonesty of others and unauthorized collaboration.
2. These include intentionally or reckless acts endangering, threatening or causing physical or mental harm to any person, or oneself, on the Institute premises or at Institute-sponsored activities, or intentionally causing reasonable apprehension of such harm including, but not limited to abusive language and/or physical or verbal intimidation, harassment, coercion.
3. Students must deposit their dues with in time frame provided / communicated by the PICS accounts Department. Any delay in depositing, shall attract fine as per policy. In case delay is more than 30 days, student shall be rusticated from the college and shall be admitted only after payment of pending dues, Re-admission fee and next semester fee in advance.
4. Semester fee in any case will be non-refundable.
5. Dues payable to Punjab University on account of STUDENT'S REGISTRATION FEE, STUDENT'S EXAMINATION FEE etc shall payable by the students themselves.
6. On PICS Campus, there is a total ban on illegal or unauthorized use, possession, or storage of firearms, explosives (including, but not limited to fireworks), other weapons, or dangerous chemicals on the Institute premises, whether or not the possessor is duly licensed to hold that firearm.
7. Students must get prior approval for leaves. In case student remained absent from class for a period more than 15 days, such student shall be rusticated from the college and shall be admitted only after payment of re-admission fee.
8. Intentionally furnishing false information to the Institute and its officials; or misusing affiliation with the Institute to gain access to outside agency/services; or using false information or Institute resources to compromise the name of the Institute. Forgery, unauthorized alteration, or unauthorized use of any Institute document or electronic transmission, or instrument of identification, or academic and non-academic records, signatures, seals, or stamps thereof.
9. Engaging in disorderly or indecent conduct; breaching of peace; or aiding, abetting, or procuring another person to breach the peace on Institute premises or at Institute-sponsored functions/activities. Any unauthorized use of electronic or other devices to make an audio or video record of any person while on Institute premises without his or her prior knowledge.
10. Fees are subject to change at any time by approval of the PICS governing body.
11. Smoking is prohibited on Institute premises for which a policy directive has been issued.
12. It is the responsibility of all to keep the Campus environment clean and tidy. No littering or trash should be carelessly thrown or left on the Campus premises. The designated waste boxes should be used to deposit the refuse.
13. Theft, or attempted theft, of property or services on Institute premises or at Institute-sponsored activities.
14. Intentionally or recklessly destroying or damaging, or attempting to destroy or damage, Institute property or the property of others on Institute premises or at Institute-sponsored activities.
15. Failure to comply with reasonable direction of Institute officials acting in performance of their duties.
16. Violating Institute regulations or policies including amendments and additions adopted since the date of publication.
17. Distribution, possession, and consumption of alcohol/drugs/intoxicants on Institute premises or at Institute-sponsored activities.
18. Unauthorized access or entry to, or use of, Institute facilities and equipment. Unauthorized possession, duplication or use of keys to any Institute premises, facilities or equipment; or, unauthorized entry to or use of Institute premises.
19. Theft or other abuse of computer facilities and resources including, but not limited to:
 - (1) *Unauthorized access to a file, with the intention of using, reading or changing the contents, or for any other purpose. Unauthorized transfer of a file.*
 - (2) *Use of another individual's identification and/or password.*
 - (3) *Interference with the work of another student, faculty member or Institute official.*
 - (4) *Sending obscene, abusive or threatening messages.*
 - (5) *Transmission of computer viruses.*
 - (6) *Interfering with normal operation of the Institute computing system.*
 - (7) *Unauthorized duplication of software or other violation of copyright laws.*
 - (8) *Unauthorized access to, or unauthorized, mischievous or malicious use of Institute computer equipment or networks, or electronic communication devices, or the use of such equipment or devices to gain unauthorized access to, and/or use of, off-campus computer equipment.*



Punjab Institute of Contemporary Sciences

20. Failure to wear, or to produce or surrender the identification card upon the request of a Institute official.
21. Unauthorized use of Institute facilities or equipment for political activities.
22. Passing remarks, placing visual or written material, aimed at a specific person or group:
 - i with the intention of causing harm to the person or group; and/or,
 - ii creating an environment which limits a student's educational opportunity.Making unwanted verbal or physical advances or explicit derogatory statements toward individuals, which cause them discomfort or humiliation or which interfere with their educational opportunity.
23. Unauthorized and/or illegal exchange of money favors or services as a result of an organized or unorganized game or competition.
24. Indecent behavior exhibited on the campus including classes, cafeteria, laboratories etc., defying the norms of decency, morality and religious/cultural/social values by single or group of students.
25. Damage to the Institute fixtures/furniture, scribbling/carving on desks, wall chalking, misusing of lab/Institute equipment, etc. Use of mobile phones in class rooms, examination halls, labs and library thus disrupting.

Student Signature: _____ Guardian Signature: _____

Make a pay order in favor of "Foundation for Development of Education", and send your completed application form with required documents by post at the address below. Incomplete application forms will not be entertained.

PAYMENT DETAILS (PAY ORDER, ETC.)

Title: **FOUNDATION FOR DEVELOPMENT OF EDUCATION**

NTN No. : 4022179

ACCOUNT NUMBER: 0027134608001

BANK: BANK ISLAMI PAKISTAN LTD.

POSTAL ADDRESS

PUNJAB INSTITUTE OF CONTEMPORARY SCIENCES

5.5 KM FROM THOKAR NIAZ BAIG, MAIN RAIWIND ROAD,
LAHORE, PAKISTAN.

CHECKLIST

1. Admission Form dully filled.
2. Pay Order amounting to Rupees 1,000/= per application
3. Two sets of attested photocopies of all Degrees/Certificates (originals have to be brought at the time of submission of the application form).
4. NOC issued by the relevant board (OTHER THAN LAHORE BOARD)
5. Candidate CNIC / B-Form
6. Father's CNIC or Guardian CNIC (where applicable)
7. PU registration card, in case student is already registered with PU
8. Eight (08) copies of recent passport size photographs
9. Students who have passed their exam in year 2016 & 2017 are eligible for admission
10. Last date for submission of documents is _____ In case student fail to provide any requisite document, he/she shall be fined @ Rs 300/= per day per document
11. Age of student at the time of admission :
 - 1) Limit for FSc students 24 Years
 - 2) Limit for BSc students 26 Years